



Government of Rajasthan

Department of Tourism, Govt. Hostel Campus, M.I. Road, Jaipur

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No. F.3 () Mktg./ DT /Marts/Pavilion/ /2006/

Dated:

Open Tender Notice for Designing and Fabrication of Rajasthan Tourism stall/pavilion in domestic travel marts

Creative and financial bids are invited from experienced and reputed agencies, working in the field of designing and fabrication of stalls and pavilions especially in Travel & Tourism related shows, for fabrication of Rajasthan Tourism stall/pavilion in fiber molded structures on turn key basis in forthcoming domestic marts in various cities. Details of this notice may be seen **on website www.rajasthantourism.gov.in** and www.dipronline.org. The brief and tender form may be obtained during office hours on cash payment of Rs 100/- during office hours **till 12:00 Noon on 5th July 2008**. Interested agencies should submit their application in prescribed form, enclosing the relevant supporting documents and designs and financial bid (in prescribed Performa) in two separate sealed envelopes clearly marked as application for Designs and financial bid latest till **12.00 noon on 7th July 2008** in this office. The bids would be opened on the **same day 7th July at 2:30 pm** and agencies may be asked to make their presentations, if so required. In case, the tender form is downloaded from internet and used, the amount of Rs. 100/- may be deposited at the time of submission of bids either in cash or through Demand draft in favour of Commissioner, Rajasthan Tourism. The estimated cost of the work is **Rs 16.0 lacs (Rs Sixteen lacs)**. The execution cost per mart/event is estimated to be Rs 2.0 lacs. Any query or clarification may be addressed to the undersigned in writing **till 7 days** before the last date of submission of the tenders. .

The agency will be required to conceptualize the design, supervise its execution at site, manage the pavilion/stall of Rajasthan Tourism during the events and dismantle and store it for future uses. The department reserves the right to accept or reject any bid or offer.

**Additional Director (Adm.)
Rajasthan Tourism**

Brief on the design and work:

The design would be traditional Rajasthani, broadly consisting of four parts in molded **fiber glass:**

1. Entrance arch
2. Reception Backdrop
3. Reception counter and
4. Display panels

The structure would be such that it fits into a space ranging from 36 sq mts to 100 sq mts with much change in its visual appeal.

All these components would be adaptation of some popular Rajasthani architecture as detailed below:

SI.No	Particulars
1	<p><u>Entrance arch:</u></p> <p><u>Concept :</u></p> <p>Traditional Rajasthani.</p> <p><u>Structural Details:</u></p> <p>3 Dimension pillars on FG mounted on metal structure</p> <p>Height of the pillar may go around 9ft to 10ft</p> <p>Both the pillars will be connected with nicely decorated beam on top and above this will have DOT Branding</p> <p>Pillar to pillar open area for the entrance - 8ft.</p> <p>Color , texture and over all feel of the whole structure as close to actual as possible</p> <p>Front illumination to be provided for both pillars and branding</p>
2	<p><u>Reception Backdrop:</u></p> <p><u>Concept::</u></p> <p>Ganel Pole (Amber), Sekhawati, Patwon ki Haveli , Jaisalmer or Salim Singh ki Haveli in Jaisalmer</p>

	<p><u>Structural Details:</u></p> <p>3Dimension and semi embossed FG structure mounted on metal structure</p> <p>Height and width of the backdrop may go around 12ft width and 9ft height.</p> <p>Color, texture and over all feel of the whole structure as close to actual as possible.</p> <p>Front and back illumination to be provided.</p>
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<p>3</p>	<p><u>Reception counter:</u></p> <p><u>Concept:</u></p> <p>Umbrella structure of Musi Maharani Ki Chathri, or Lalgarh Palace, Bikaner, Jali work of Patawo ki Haveli</p> <p><u>Structural Details:</u></p> <p>3Dimension and semi embossed FG structure mounted on MS structure</p> <p>Height , width and depth of the reception may go around 10ft in width and 9ft in height and 6ft in depth.</p> <p>Color, texture and over all feel of the whole structure as close to actual as possible.</p> <p>Front illumination to be provided.</p> <p>Decorated Table for the reception and chairs</p>
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<p>4</p>	<p><u>Side Display Panels or wall structure:</u></p> <p><u>Concept:</u></p> <p>Patwon Ki Haveli or Sekhawati painted walls, or fort wall with parapets</p>
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Structural Details:

3Dimension and semi embossed FG structure mounted on metal structure

Height , width of the Display may go around 9ft height and 4ft width.

Color, texture and over all feel of the whole structure as close as possible.

Front illumination to be provided.

Display Panels 12 nos.(Maximum), however these may be adjustable in any given area between 36 sq mts up to 100 sq mts.

PRE BID- QUALIFICATION APPLICATION FORM

Tender Notice for Designing and fabrication of Rajasthan Tourism pavilion in Domestic Travel Marts & Exhibitions

	Name &Address of the Firm Tel/Fax/email details	
	Date of Establishment of company (enclose evidence)	
	Nature of company: whether exclusive designing and fabrication or separate division. (Enclose details)	

4.	Annual turn over in last two years (Enclose CA certified profit & loss account, balance sheet & certificate)	
5.	Total work experience in the field (In years)	
6.	List of exclusive events/trade fairs participated in last two years (Attach list with brief details)	
7.	Is your firm a proprietorship, partnership or registered under the Companies Act. Please give details & enclose Certificate	
8.	Branches (enclose details with address & telephone no.)	
9.	Details of Income Tax Registration. Enclose IT / PAN details	
10.	Service -Tax Registration details.	
11.	Professional set up (Complete details of Staff, , Designers & others) Enclose list. (Separate sheet for technically qualified)	
12.	List of present clients & sample of recently done works (with details):	
13.	Any other information	

This is certified that I have read and understood the enclosed brief and other terms & conditions and all the supporting documents have been enclosed, and the

information given by me is true to the best of my knowledge. My bid may be rejected at any stage if it is found that the facts and documents enclosed by me are not correct

Signature of Tenderer

(Seal)

General Terms and Conditions:

1. Technical (Creative) and financial bids are invited from experienced and reputed agencies for **Designing and fabrication of Rajasthan Tourism stall/pavilion in forthcoming domestic travel marts .**
2. The agency will be required to conceptualize the design, supervise its execution at site and manage the stall/pavilion for promotion of Rajasthan Tourism in various domestic marts taking place in various cities from time to time in next two years from the date of signing of the agreement. This agreement may be extended for another year on mutual consent.
3. The Agency's services shall be broadly classified as under:

Complete solution to its designing and fabrication of the Rajasthan stall/pavilion i.e Designing, Lay out, preparation of fiber glass structures, and putting up these, fascia, plasma screen, information counter etc.

- i. Assessment of requirement of various logistics for different venues.
- ii. Hire of Equipments i.e Plasma Screens (1 minimum) and other display support devices etc as per the requirement from time to time.
- iii. Any other related services on mutually agreed terms.

4. Pre Qualification criteria:

- I. The company must either be exclusively an agency doing such assignments or a company having exclusive defined division within the company, which handles such assignments.
- II. Preference shall be given to the agencies, which have done work of similar nature in reputed trade marts.
- III. The minimum turnover of the company in should be Rs 1.0 Crore per annum in last two years.
- IV. The company must have a work experience of at least three years in the field.
- V. The company must have done work (executed quality assignments) in at least 6 exclusive events in the last two years.
- VI. No consortium / joint venture shall be considered.

5. Financial bids of only pre-qualified agencies shall be opened.

6. The stall structure and the information counter should be such that they are easily dismantled, packed in suitable covering, and stored up/ reassembled for future use in different spaces.

7. The stall would showcase the best of Rajasthan by displaying the rich architectural and cultural heritage of Rajasthan. High-resolution images on suitable media would be used on the inner walls of the pavilion. Additional decorative like traditional Rajasthani chunnis, bandanwars, puppets, frescoes and bandhej/lehariya may also be used appropriately to give it Rajasthani feel.
8. Provision for performance by small cultural troupe of 4-5 artistes may be kept in the design. The pavilion will have provision for one to two plasma screens of 56-inch size each in these marts (separate rates may be quoted for these and similar items which the agency feels, might be required from time to time).
9. The selected agency would be responsible for getting all the clearances for safety and fabrication norms applicable in various domestic marts.
10. The agency would be responsible for all risks involved in fabrication and maintenance of the stall. For any accident or mishap due to poor fabrication of the stall, the agency would be solely responsible.
11. All costs incurred by the agency in respect of submission of offer shall be borne by the agency concerned.
12. The estimated cost of the work (structure fabrication) is Rs 16 lacs (Rs Sixteen lacs), (per event execution fee being extra). The agencies participating in the bid will have to deposit two % of the estimated cost i.e. an amount of Rs 32000/- (Rs Thirty two thousand only) as earnest money (EMD) with the pre qualification application either through demand draft or through banker's Cheque or in Cash, in the name of Commissioner, Tourism, Govt. of Rajasthan. Without this Earnest money, the application shall be summarily rejected.
13. The successful bidder will have to deposit 5% of the total value of the work order as Security Money Deposit (SMD) within one week of issue of the work order. No interest will be payable on these deposits. The earnest money, deposited earlier will be adjusted against the SMD. SMD will be refunded after successful completion of the job of specific event.
14. The department may provide 50% of the cost of the structure as advance (against the bank guarantee to be deposited by the successful bidder) to get the work started and rest 50% would be released in phased manner in 8 equal installments within 8 months from signing of the agreement or till participation 8 marts which ever happens early.
15. Commissioner of Tourism reserves the right to accept or reject any application, without assigning any reasons thereof.
16. An agreement would be signed between the department and the successful bidder for two years. This may be extended for another one year on mutual consent and satisfactory services.
17. No incidental expenditure will be reimbursed unless so mutually agreed in advance.
18. Penalty shall be levied as per the provisions of GF&AR, whenever there is a lapse on part of the agency.

**Signature of the authorized signatory
with date and seal**

The format for quoting the financial bid:

All amount in Rs.

Total Cost of the work (preparation of the structure)	The part of total cost of structure sought as advance (against bank guarantee) to start preparing the structure	The part of total cost sought in due course (till minimum 8 exhibitions or till March 09 which ever comes early (the payments may be made in equal installments on monthly basis if less than 8 events occur till March 09)	The per event execution charges (transport of men, material and fixing) to be charged over and above the cost of structure.	Per event Execution charges sought after 8 events/8 months for execution of the work at any given event (pl include rental charges for one Plasma TV+ player))	Any other charges, taxes octroi (pl specify, failing which the deptt may not pay these)	